

# Glumac Carbon Neutral Practices

**Mission:** Glumac is committed to being a Carbon Neutral company. To that end, we proactively employ measures to realize that goal. The key initiatives as implemented across all our offices (Seattle, Portland, Sacramento, San Francisco, Silicon Valley, Las Vegas, Los Angeles, and Irvine) are summarized below.

## Policies

- ▶ We purchase carbon offsets at the end of each year to be carbon neutral
- ▶ The Portland office purchases 100% wind power from PGE
- ▶ The new Sacramento office obtained LEED® Platinum certification
- ▶ Renovations of the Portland and San Francisco office spaces obtained LEED® Silver certification
- ▶ The Portland office received a Blueworks (aka RecycleWorks) award in 2007
- ▶ The San Francisco office is recognized as a “San Francisco Green Business”
- ▶ The San Francisco office is engaged in local programs such as the Bay Area Air Quality Management District (BAAQMD), Emergency Ride Home Program (ERHP), Spare The Air Alerts, Commuter Benefits and Rideshare
- ▶ Partitions in some of the offices are made of 100% recycled plastic and wheatboard
- ▶ A dedicated company “Green Team” meets to discuss green initiatives at work and home. Invites guest speakers, and shares our findings and ideas with all Glumac employees.



## Transportation

- ▶ Priuses and Zipcars are made available for business travel
- ▶ Commuter checks are provided as an incentive to take public transportation
- ▶ Bicycle storage and shower facilities

## Office Supplies

- ▶ Purchase LED flat screen monitors to replace CRTs
- ▶ Provide light bulb and battery-recycling drop offs for employees to bring in items from home. Use of rechargeable batteries and Compact Fluorescent light bulbs are encouraged.
- ▶ Toner cartridges and print supplies are returned to the supply companies for recycling.



## Paper

- ▶ Use 100% recycled paper in all copier/printer machines and 30% recycled paper in the plotters (the highest recycling content advised)
- ▶ Double-sided printing is strongly encouraged to minimize paper use, and all printers have been set to print double-sided

## Lighting

- ▶ Office lights are on occupancy sensors/ hall and reception lights on time sweep
- ▶ Lighting power density is 35% below typical office spaces

## Bathroom/Kitchen

- ▶ Glumac is an Energy Star Service and Product Provider (SPP)
- ▶ Installed dual flush and/or low-flush toilets
- ▶ Water restricting devices added to all sinks to reduce the flow of water
- ▶ Provide recycling bins at desks and large bins in the common rooms
- ▶ The Seattle office provides a compost bin
- ▶ Use non-disposable dishes, glasses, mugs and silverware, as well as limit the use of paper plates, plastic utensils, etc. by using corn-based plastic cups
- ▶ In-house lunch meetings catered by “green” restaurants who use local ingredients

